

PROFILE | Qualified 20-year carpenter managing people and resources in building construction across fast-paced and demanding environments.

PROFESSIONAL BACKGROUND

Carpenter Foreman / Site Supervisor | **May 2018 to Present**
Building Company, Sometown, PV

- run operations with a four-man crew and 12 subtrades building a 17,000 square foot office building; manage on-site activities, acquire permits and schedule inspections, approve vendor invoices, run production meetings
- perform carpentry and finishing work in the full scope of construction, while training crew in advanced and time-saving methods and techniques; deliver directives and monitor progress to ensure key milestones are met
- draw on broad building background to stay ahead of challenges and identify potential issues; spot opportunities to address issues proactively, then problem-solve to circumvent or resolve things promptly
- routinely review project-plans-to-development ratio, maintaining schedules for subtrades, materials, deliveries, and take-offs; source and acquire materials and other resources, and monitor costs to protect the budget
- complete routine on-site administrative tasks: approving timesheets, assessing POs, managing change requests, and completing daily logs
- assume accountability for on-site safety of people and assets; conduct tailgate safety meetings and lead crew-members in observing surroundings and mitigating hazards

General Contractor | **September 2013 to May 2018**
Solopreneur Company, Sometown, PV

- sourced clients for residential construction and home renovations through industry connections; worked-up budgets and developed profitable project quotes; addressed quote adjustments early and equitably
- used computer programs and software such as SmartSheets to manage the full project life cycle from forecasting to invoicing; used SmartSheets heavily to track project progress and make schedule adjustments
- managed full-scope operations both in the field and in the back office, focusing on industry relationships vital to sustaining cost-efficiency; coordinated with trades to stay on top of construction schedules without delays
- complied with municipal regulations and Alberta Labour Standards, working independently to maintain schedules as needed; drove on-site safety by leading workers in a safety-first approach, emphasizing the importance of observing surroundings to prevent harm or damage
- developed a reputation for outstanding workmanship, safe job-sites, fair dealings, and transparency; kept communications straightforward, apprising clients of schedule adjustments, and resolving concerns honourably
- used carpentry skill and innovation gained over 25 years to train crews in craftsmanship and build my company

CERTIFICATIONS

Journeyman Carpenter
Standard First Aid, CPR/AED
OHSA Fall Protection and EWS
WHMIS & CSTS

EDUCATION

Journeyman Carpenter Diploma | 2013
Institute of Technology | Somecity, PV