

**PROFILE** | Qualified 20-year carpenter managing people and resources in building construction across fast-paced and demanding environments.

## **PROFESSIONAL BACKGROUND**

### **Carpenter Foreman / Site Supervisor | May 2018 to Present**

Building Company, Sometown, PV

- run operations with a four-man crew and 12 subtrades building a 17,000 square foot office building; manage on-site activities, acquire permits and schedule inspections, approve vendor invoices, run production meetings
- perform carpentry and finishing work in the full scope of construction, while training crew in advanced and time-saving methods and techniques; deliver directives and monitor progress to ensure key milestones are met
- draw on broad building background to stay ahead of challenges and identify potential issues; spot opportunities to address issues proactively, then problem-solve to circumvent or resolve things promptly
- routinely review project-plans-to-development ratio, maintaining schedules for subtrades, materials, deliveries, and take-offs; source and acquire materials and other resources, and monitor costs to protect the budget
- complete routine on-site administrative tasks: approving timesheets, assessing POs, managing change requests, and completing daily logs
- assume accountability for on-site safety of people and assets; conduct tailgate safety meetings and lead crew-members in observing surroundings and mitigating hazards

### **General Contractor | April 2013 to May 2018**

Solopreneur Company, Sometown, PV

- sourced clients for residential construction and home renovations through industry connections; worked-up budgets and developed profitable project quotes; addressed quote adjustments early and equitably
- used computer programs and software such as SmartSheets to manage the full project life cycle from forecasting to invoicing; used SmartSheets heavily to track project progress and make schedule adjustments
- managed full-scope operations both in the field and in the back office, focusing on industry relationships vital to sustaining cost-efficiency; coordinated with trades to stay on top of construction schedules without delays
- complied with municipal regulations and Alberta Labour Standards, working independently to maintain schedules as needed; drove on-site safety by leading workers in a safety-first approach, emphasizing the importance of observing surroundings to prevent harm or damage
- developed a reputation for outstanding workmanship, safe job-sites, fair dealings, and transparency; kept communications straightforward, apprising clients of schedule adjustments, and resolving concerns honourably
- used carpentry skill and innovation gained over 25 years to train crew in craftsmanship, and build my company

PROFESSIONAL BACKGROUND continued...

**Carpenter | September 2010 to March 2013**

Construction Company, Sometown, PV

- worked with company-owner and fellow crew-members to build custom homes from start to finish; applied knowledge and experience in carpentry to construct everything from forms to finishes with exceptional workmanship and time-efficiency
- leading by example, promoted safety by consistently using PPE and inspecting/assessing job-sites to minimize hazards; remained observant of moving parts on the job-site to adapt to probable shifts requiring additional safety measures
- interpreted construction drawings and blueprints to assist in budget development, cost and time estimating, and scheduling to carry-out the build logically; performed all rough carpentry from framing, trusses, and parapets, to building stairs and setting door frames
- introduced and implemented non-concrete deck construction, meeting code-minimum requirements while saving time, resources, and money; similarly established improved framing techniques I developed over years of refining methods for greater efficiency

**Carpenter / Site Foreman | August 2006 to June 2010**

Busy Company Ltd., Sometown, PV

- put carpentry education and ten years of experience to work developing a skilled six-man crew to build custom homes; led with a "work smarter *and* harder" philosophy, training workers on-the-fly with measurable results
- acquired materials and resources, watching costs and protecting on-site materials, inventory, equipment, and tools; monitored workers and others on-site to prevent mishandling, accident, incident, loss, or damage
- watched timelines and progress closely, coordinating with trades to preserve the project's schedule and hit inspection milestones; proactively circumvented construction delays by "thinking around corners" and sidestepping obstacles jeopardizing progress
- reviewed spending regularly to measure "where we are" against "where we need to be", implementing alternatives as needed to curb costs; introduced ICF foundations for its many benefits to both the homeowner and the company, cutting costs by eliminating trades
- communicated openly with project manager to troubleshoot and resolve unforeseen challenges, collaborating on "best way forward" and adapting assertively to make it happen

**CERTIFICATIONS**

Journeyman Carpenter  
Standard First Aid, CPR/AED  
OHSA Fall Protection and EWS  
WHMIS & CSTS

**EDUCATION**

Journeyman Carpenter Diploma | 2006  
Institute of Technology | Somecity, PV